

CANNON CHURCH
Instructions for completing Student Parking 2025/2026
Permit Agreement

1. Applicants must have an account in Cannon Church's database to access and complete the Student Parking Agreement. **The applicant is the student.** Once you click below to start the process, you will be redirected to our secure website. Then click:

You are not logged in. Click here to log in.

Unless you already have a **login for**

your student, click on:

Register

You will be asked to complete the **Student's** First Name, Last Name, Email, Home Phone, Cell Phone, Street Address, City, State, Zip Code, Birth Date, and Gender. Next you will create a Login ID and set your Password (between 5 and 30 characters with at least one digit). Click on

Register

The Student's information will autofill. Please complete the remainder of the information through Insurance Policy Number/Upload Copy of Insurance Card. To upload copy of Driver's License or Insurance Card, click on Change and Browse to the location of the file copy, select and Save. Be sure to read all the terms of the agreement. Then

Submit

Parent/Guardian must bring a **copy of the student's driver's license and insurance card** to receive the Parking Permit Sticker unless a legible copy is uploaded on-line. The Parent/Guardian's signature and initials must be witnessed by a Cannon Church Staff Member.

2. The online applications must be completed entirely. **Incomplete applications will not be processed.** Parents or legal Guardian and student must sign a signature page for Agreement **in person** at the church when the decal is picked up to verify awareness and approval of the stated rules and regulations. Copies of student's valid driver's license and current insurance card must be attached to the online application or submitted in person.
3. Applications for Student Parking Permits may be submitted beginning in mid-July and decals will be submitted to qualifying applications on a first-come, first-served basis. Once the available spots are full, additional applications will be held on a waiting list and issued if spots become available.
4. **There is a one-time \$60.00 charge for the year for a parking permit, no matter the time of the school year the application is made. NO REFUNDS will be made if you decide not to use your assigned parking spot or if your permit is revoked. Parking will be by assigned space only and you are not allowed to park until you have completed registration, paid, received and attached your decal to the left front or back window of your vehicle. Stickers must be adhered to the vehicle. Vehicles parking illegally without a decal will be towed at the owner's expense.**
5. Due to space and safety considerations, we will only be offering parking to those who intend to use it daily and for the year. We will not be able to accommodate requests for daily or temporary parking.
6. The information provided on this application will be shared with Brookwood High School at their request.
7. During the school year, the student and all passengers of the student's vehicle must cross Webb Gin House Road at the crosswalk located at the church entrance and use the sidewalk to proceed to the school. Students or passengers observed walking down the opposite side of Webb Gin House Road where there is no sidewalk, cutting through the woods, or crossing the road at places other than the crosswalk are creating a safety hazard and will have their parking passes revoked **IMMEDIATELY – NO WARNINGS WILL BE ISSUED FOR THIS VIOLATION.**
8. As it is a parking lot, appropriate speeds (less than 10 MPH) should be observed at all times. Any excessive speeding or other reckless behavior by students or passengers observed in the parking lot will be reason for parking passes being revoked. This includes doing "donuts" in the parking lot.
9. Park only in the spot assigned to you. If you arrive and someone else is parked in your assigned spot, please

park in the upper parking "Visitor" spots and send an email to cannonstudentparking@gmail.com notifying us that someone is parked in your space. Please include your space number.

10. No loitering will be permitted in the parking lot before or after school hours.
11. No littering – please use trash cans provided.
12. For the safety of others on our campus, enter/exit the parking lot at the traffic light **ONLY**.
13. **Cannon UMC expects that these rules will be followed completely. There will be no policy of warnings. Your privilege to park will be based entirely on your ability to follow these rules. Any deviation from them is grounds for parking passes being revoked. Any pass that is revoked will NOT receive a refund.** These rules are for the safety of those using the parking lot, and we cannot emphasize enough the importance of your compliance.